



Lift Bridge Community Association

Lift Bridge Community Association Wine & Walleye Festival

Vendor & Exhibitor Registration Form July 26th, 27th and 28th, 2019

Non-Profit Organizations - \$50

Crafters/Artisans (handmade items) - \$100

Direct Sales - \$175

Corporate - \$250/\$400/\$550

If you are not sure which category applies to you, please email wineandwalleye@gmail.com

Applications

- Return the attached application via email or regular post.
- Applications will be processed in the order which they are received.
- Once your application is approved you will be sent an invoice via email, if you do not use email an invoice can be printed and mailed but you **MUST** make that request on your application.
- Applications are not considered complete until payments are received and cleared. We **STRONGLY** suggest paying online via the Square invoice for this reason.

Hours

- The Festival hours for vendors are Friday, July 26th, 5PM - 10PM, Saturday, July 27th, 11AM-9PM and Sunday, July 29th, 11AM-6PM.
- All Vendors: We will have overnight security Friday & Saturday night - however, the Festival is not responsible for lost, stolen or damaged goods/tents/canopies. We recommend that you take any valuables with you during the overnight hours.
- We ask the Vendors to remain open for the duration of the event. We understand Saturday is a long day, but there is a large surge in attendees during the evening leading up to our fireworks show.
- Be prepared for rain or wind.

Your space

- All vendors will be allotted a 10 foot square area unless you have made prior arrangements with us. Tents, tables, chairs, etc. are the responsibility of the Vendor. Extra space may be purchased.
- Sides will only be allowed in case of bad weather. Tents must remain open with a clear view to the businesses behind them.
- If your assigned space is in the street or on the sidewalk you **MUST** remain in the specified area. The placement is very specific to allow for the appropriate distance **REQUIRED** by the state regarding our Emergency Action Plan. Please be aware of and respect your boundaries.

Parking & Helpers

- All vendors and their helpers will be able to drop off merchandise and/or equipment for set-up. Once you have unloaded, we ask that you remove your vehicle from the blockaded area and find appropriate parking.
- Failure to follow this process will result in fines and or expulsion from future events.



Wine and Walleye Festival 2019 Application Form July 26th, 27th and 28th, 2019

Business/Organization Name: _____

Contact Name: _____

Phone: _____ E-mail: _____

Product/craft description: _____

Non-Profit Organization Crafter/Artisan Direct Sales Corporate

Number of spaces: _____

Spaces/Space Selections will be assigned in the order registrations are completed (forms are returned and invoices are paid). All vendors who complete registration prior to May 31st will be given the opportunity to select their spaces (failure to respond to emails or phone calls may result in the forfeiture of your selection and you will be assigned a space). Any vendors who complete registration after the cutoff date will be assigned a space. Vendors who select a space on Bridge Street are requested to attend all 3 days of the event.

RELEASE: I agree to waive all claims against the Lift Bridge Community Association, the Wine and Walleye Festival committee, members, volunteers and other associated with the event for any loss or damages.

Name (please print) _____

Signature _____

Date _____

Return application to:
Email: wineandwalleye@gmail.com
Mail to: Lift Bridge Community Association
PO Box 3111, Ashtabula, OH 44005

**Please note: Cancellations due to Vendor/Exhibitor's choice or failure to comply with the Festival's requirements are non-refundable.*

Reservations and Payment due by May 31st, 2019.

Web: www.wineandwalleyefestival.com
Facebook: wineandwalleyefestival